



Quiz

Health and Safety Gap Analysis

Health & Safety Gap Analysis

This survey will set the foundation as an initial “state identification” of what is present, what is working, what is lacking and what should be created and implemented.



Answer the following questions to complete your health and safety gap analysis:

Present State of Health and Safety

☐

Are health and safety matters discussed throughout the organization (from managers to frontline employees)?

☐

Do employees and managers understand the importance of integrating health and safety in all aspects of business?

☐

Are health and safety policies/procedures/processes created, implemented and regularly updated, where applicable?

☐

Are employees aware of the hazards and risks in the workplace?

☐

Are employees aware of how hazards are minimized in the workplace and where controls have been implemented?

Health & Safety Policies and Programs

☐ Does the organization have an official health and safety program?

☐ Does the organization have a dedicated health and safety professional or someone managing health and safety?

☐ Does the organization conduct regular health and safety training for all employees?

☐ Does management include health and safety in all aspects of the business?

☐ Is management open to addressing and discussing program gaps and improvements?



Existing Procedures and Processes

☐ Does the organization maintain current health and safety policies for inspections and risk assessments?

☐ Are various forms of key performance indicators (KPIs), specifically health and safety related, utilized for continual improvement?

☐ Are standard operating procedures created and consist of health and safety aspects?

☐ Do employees know where to find policies/programs and understand the applicability to their job requirements?

☐ Are employees made aware of policy changes and company process changes?

Organizational Culture

☐ Do employees start work only when they are fully prepared, trained and safe for work?

☐ Are employees able/expected to report on health and safety issues/matters?

☐ Has the organization created an engaged and open workforce, allowing for communication at all levels to discuss any topic?

☐ Do employees feel comfortable stopping work if a hazardous situation arises?

☐ Do managers regularly speak with employees about safe operations?

☐ Does the organization practice positive reinforcement and encouragement in all aspects of health/safety, productivity and quality?

Incident Management Process



☐ Does the organization have an incident management process and is it actively implemented?

☐ Are near misses reported, documented and investigated as incidents are?

☐ Is there an effective, efficient process for reporting when an incident occurs?

☐ Are incidents fully investigated to understand "why" and "how" the incident occurred?

☐ Is there a process for ensuring corrective and preventative actions have been identified, implemented and learned upon?

For us as EHS professionals, we have approached a time where we must think differently about how we manage our workplace EHS and the systems and processes we implement.

It's not enough to conduct risk assessments, identify hazards and expecting the best. **We must actively create environments where our employees continuously feel healthy and safe.**





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Let's chat

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