



Factsheet

# Training Management

## Better Training Compliance For A Safer Workforce

**Protect your most important asset – your team. The Evotix Training Management solution gives you total visibility of skills and competencies.**

Identify skill gaps and reduce the risk of employees undertaking activities for which they are not qualified.

Plan training that will keep your organisation compliant with safety regulations and minimize employee safety risks.

To achieve the best safety training, integrate Training Management solutions with our e-Learning app, Learn, to deliver relevant and engaging EHS training to all your people in-the-flow and on-the-go.

## Expected Outcomes



### Reduce Risk

Ensure correct safety training is completed by each employee or contractor.



### Track Compliance Needs

Demonstrate good training management to internal and external stakeholders.



### Increase visibility in Training

Quickly visualise data in dashboards to understand trends.



### Save Time

Automate tracking and reporting of your training program.



### Boost Training Effectiveness

Combine classroom training with e-learning, on-the-go and in-the-flow learning.

# What You Can Do

01

## Manage EHS training courses

Create and easily update training courses. Choose from traditional training formats, like classroom training, or link to courses on the e-Learning platform, Learn.

02

## Plan training requirements

Define and document all training needs. Automatically manage renewal dates and link required courses to job roles. Assign training to your teams in real time.

03

## Ensure completion

Maintain up-to-date employee training records. Inform your teams on their training requirements and escalate any overdue training.

04

## Use training data

Proactively use your data to identify training opportunities, define potential to upskill individuals, easily plan job rotations and create succession plans.



# What's Included?

## Employee Training Records in One Place



Central register of all health, safety and training records for each employee or contractor



Register of employment history and driving licence details

## Training Needs Analysis (TNA) to Effectively Plan Training Requirements



Training course library



Fully configurable training needs templates



Training matrix report



RAG (Red, Amber, Green) status rating by employee

## Training Management



Configurable email notifications and escalations to your teams



Reports of planned, overdue and completed training activities



Automatic management of renewal dates for training courses

## Reporting and Dashboards to Track Training Status



Standard training record and training matrix reports



Interactive and configurable dashboards

## Integrations



Integration via API or CSV data upload from your HR system



Integration with e-learning platform; Learn.

If you need to streamline your EHS management and sustainability reporting, **we can help.**

[contact@evotix.com](mailto:contact@evotix.com)

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