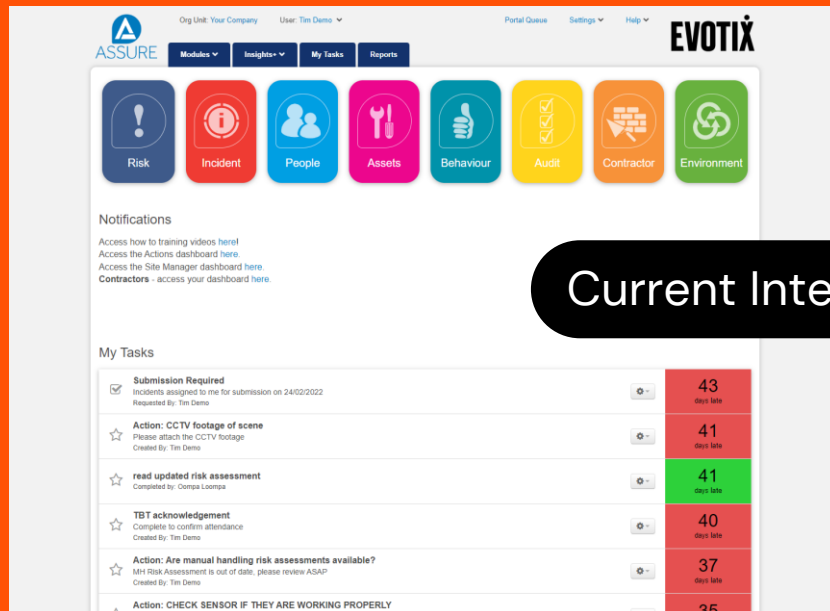
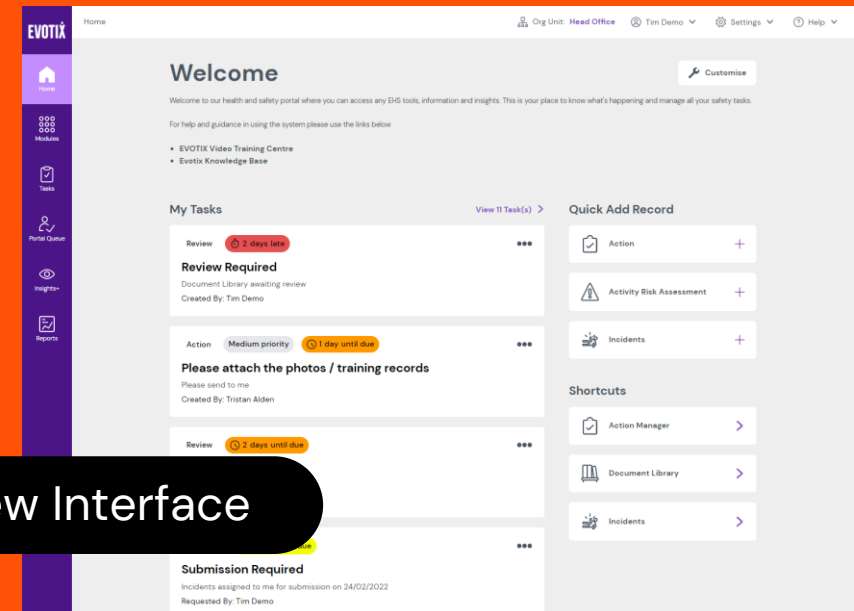


IT'S TIME FOR A REFRESH OF ASSURE



Current Interface



New Interface

SMART AND INTUITIVE TOOLS TO KEEP YOUR PEOPLE SAFE

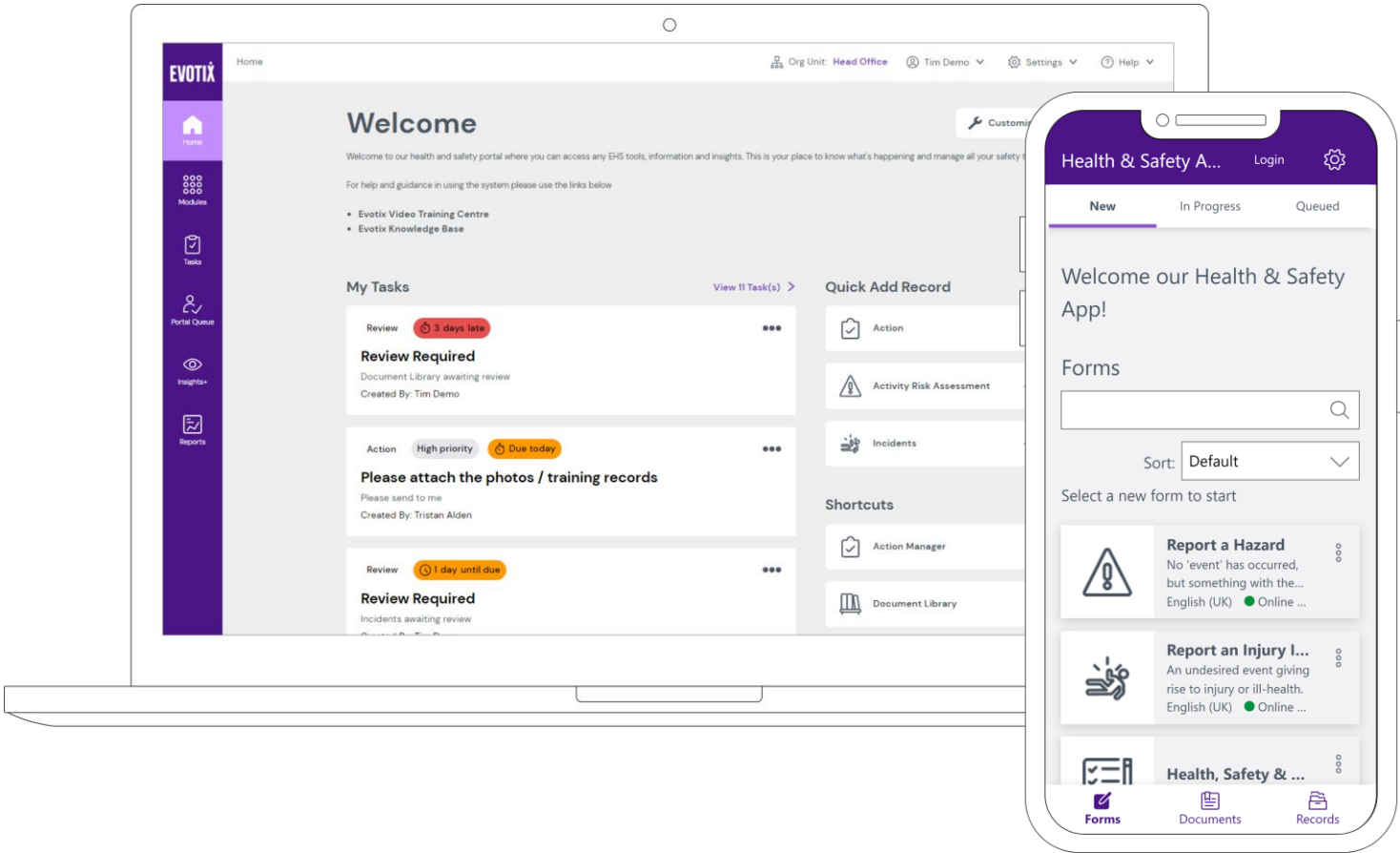
01 New navigation bar

02 Homepage re-design

03 Updated records list page

04 Refresh of AssureGO+

05 New color theme builder



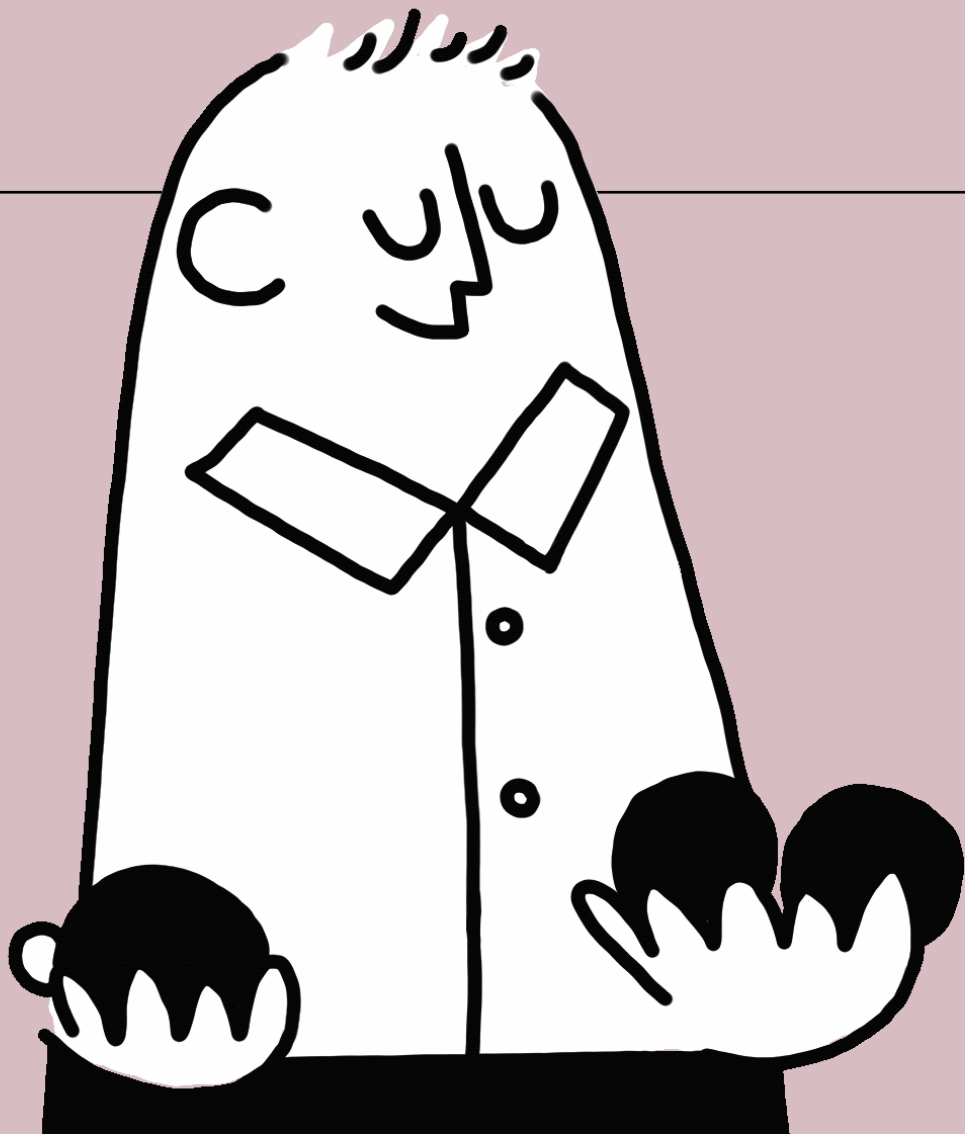
WHAT'S NEW?

- 01 NEW NAVIGATION BAR
- 02 HOMEPAGE REDESIGN
- 03 UPDATED RECORD LIST VIEW
- 04 REFRESH OF ASSUREGO+
- 05 APPLY MY OWN COLOR THEME

HOW DO I....?

- 01 MANAGE INCIDENTS
- 02 ACCESS MY TASKS
- 03 ACCESS INSIGHTS
- 04 ACCESS CONFIGURATION TOOLS

EVOTIX



**WHAT'S
NEW?**

NEW



NAVIGATION





The new navigation is designed to help users navigate quickly through Assure from every screen

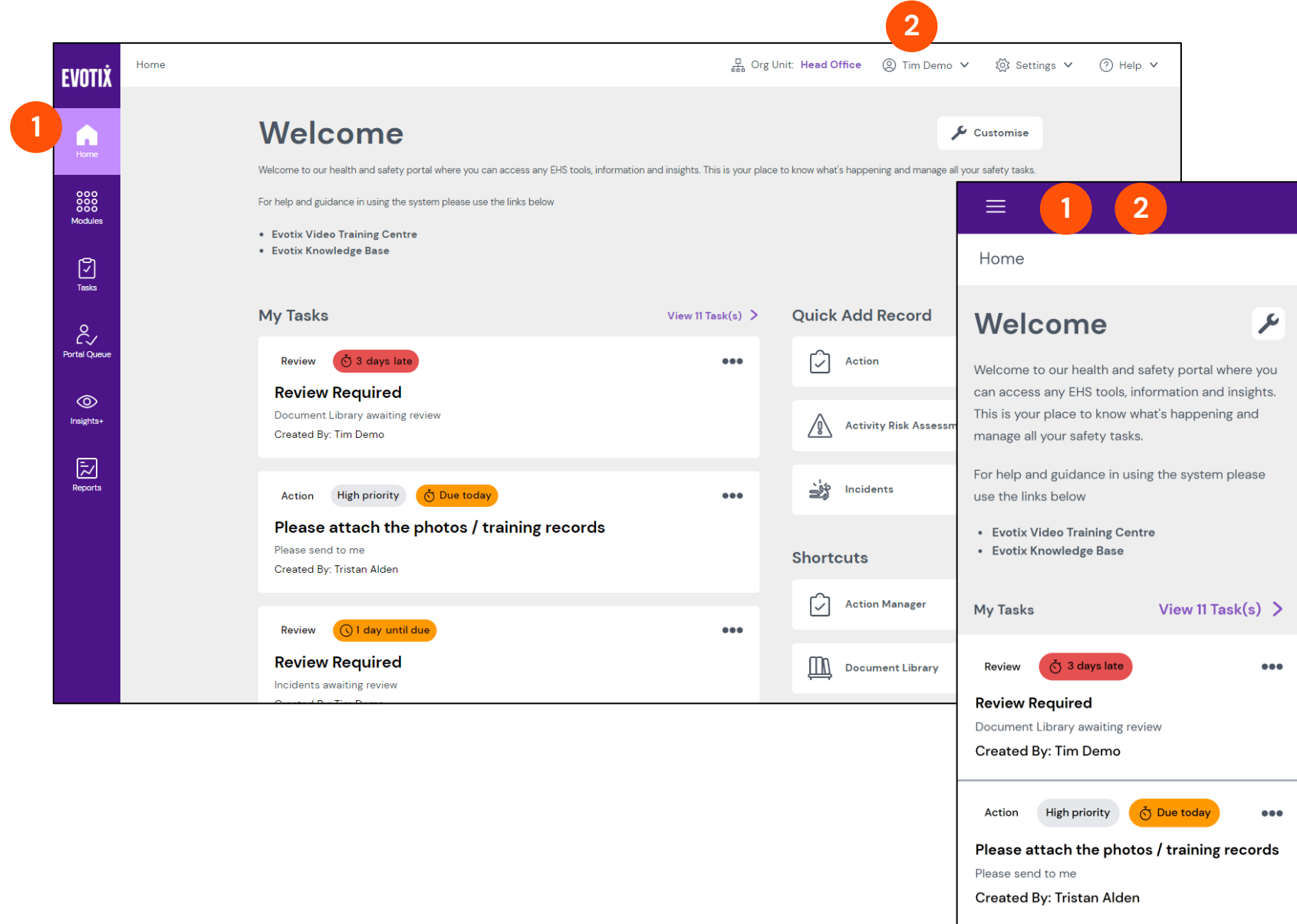
NAVIGATING THROUGH ASSURE WITH EASE

1. Introducing a site navigation bar to access your modules, tasks and Insights

- Accessible from every screen in Assure
- Changes to a top navigation bar on smaller screens (responsive)
- No changes to functionality

2. Redesigned top navigation menu to access all configuration and system setting

- Integrated with main navigation on smaller screens



NAVIGATING THROUGH ASSURE WITH EASE

Main navigation bar

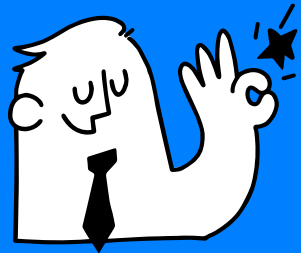
1. Access your module records
2. Access tasks
3. Access Insights
4. Return to Home

Top Navigation

5. System and org settings
6. Personal setting

Note: On smaller screens, tablet and mobile the navigation menus combine to one top menu

The screenshot shows the EVOTIX ASSURE dashboard interface. On the left is a vertical purple navigation bar with icons for Home, Modules, Tasks, Portal Queue, Insights+, and Reports. At the top right, there is a top navigation bar with 'Home', 'Org Unit: Head Office', 'Tim Demo', 'Settings', and 'Help'. The main content area is titled 'Welcome' and includes a 'Customise' button. Below the welcome message are links to 'Evotix Video Training Centre' and 'Evotix Knowledge Base'. The 'My Tasks' section displays three task cards: 'Review' (3 days late), 'Action' (High priority, Due today), and 'Review Required' (1 day until due). The 'Quick Add Record' section has buttons for 'Action', 'Activity Risk Assessment', and 'Incidents'. The 'Shortcuts' section has buttons for 'Action Manager' and 'Document Library'. Numbered callouts (1-6) point to: 1. Modules icon, 2. Tasks icon, 3. Insights+ icon, 4. Home icon, 5. Settings icon, and 6. User profile icon.



HOMEPAGE

RE-DESIGN

NEW HOMEPAGE LAYOUT

Homepage

1. 'Notification' changed to 'Welcome'
2. Banner image can be changed to your image/logo
3. Quick access to your tasks
4. Embedded charts
5. Define your own quick links and shortcuts
6. Wording of 'Quick brows' changed to 'Shortcut'
7. Customize your homepage layout

Note:
empty states prompt new users to configure these areas

EVOTIX

Quick Add Record

You don't have any Quick Adds set up. Customise your workspace at the top of the page and make it easy to add the record types you work with the most.

The screenshot shows the EVOTIX homepage with the following elements and callouts:

- 1**: Welcome banner with a 'Customise' button (callout **7**).
- 2**: Left sidebar navigation menu with icons for Home, Modules, Tasks, Portal Queue, Insights+, and Reports.
- 3**: 'My Tasks' section containing three task cards: 'Review Required' (Document Library), 'Please attach the photos / training records' (Action), and 'Review Required' (Incidents).
- 4**: 'My Data' section featuring a bar chart titled 'No. of Near Misses (last 12 mths)' with a total of 2.
- 5**: 'Quick Add Record' section with buttons for Action, Activity Risk Assessment, and Incidents.
- 6**: 'Shortcuts' section with links to Action Manager and Document Library.

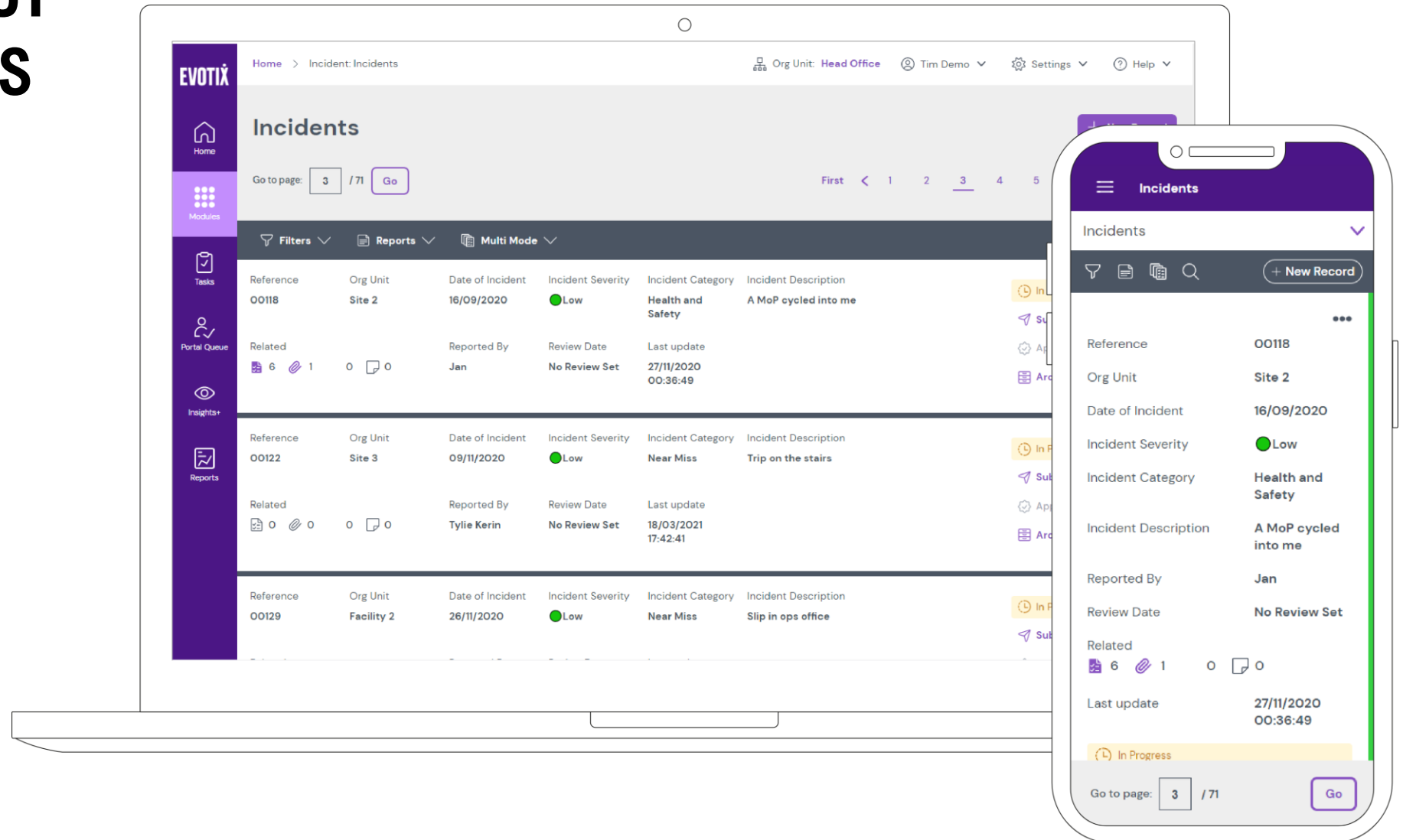


**UPDATED
RECORDS PAGES**

LAYOUT

OPTIMIZED LAYOUT OF RECORD PAGES

- Responsive design for access on any device
- Optimized layout of information
- Intuitive workflow interactions



OPTIMIZED LAYOUT OF RECORD PAGES

Example: Incidents

Current Layout



Reference: 00215 Org Unit: Head Office Date of Incident: 24/06/2022

Incident Category: Near Miss Incident Description: Slippery floor Incident Severity: Low

★ (1)
🔗 (0)
📄 (0)
📁 (0)

Review Date: Not Set
Last Edited: 24/06/2022 14:33:28

New Layout

Reference	Org Unit	Date of Incident	Severity	Type of Incident	Incident Details	
00087	Central	01/04/2022	Major	Exposure to fire	A small fire started in the recycling yard outside and the ...	Record is Unassigned In Progress Submit Approve Archive

Related: 📄 0 🔗 1 📁 0 📄 0

Reported by: Debbie Kaplan Review date: Not set Last update: 21/03/2022 19:45:21

Additional information added

Reference	Org Unit	Date of Incident	Severity	Type of Incident	Details	
00087	Central	01/04/2022	Major	Exposure to fire	A small fire started in the recycling yard outside and the ...	Reject Submitted Approve Archive

Related: 📄 0 🔗 1 📁 0 📄 0

Reported by: Debbie Kaplan Review date: Not set Last update: 21/03/2022 19:45:21

Record status and approval workflow now visible from record overview page

CREATING AND MANAGING A RECORD IS NOT CHANGING

1. Navigate to other screens with clear & consistent navigation
2. Links show where you are in the system and allow you to navigate back

EVOTIX

Home

Modules

Tasks

Portal Queue

Insights+

Reports

Home > Risk: Hazard Spotting > Create

Org Unit: Head Office Tim Demo Settings Help

Hazard Spotting Additional Fields Safeguarding alert record Actions Attachments Notes

Create record using the **Save** button at the bottom of the page then use tabs above to navigate the form.

Details

Org Unit Head Office

Reference* Automatic Reference System Assigned

Is This Confidential

Property Reference

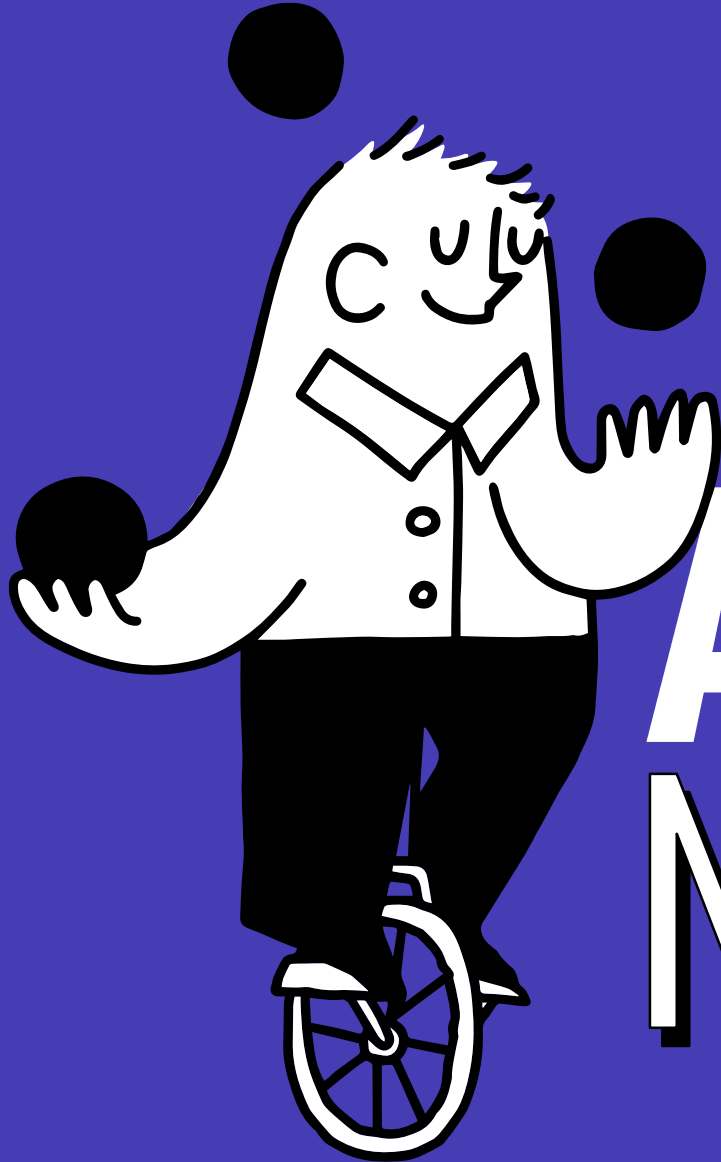
Date Hazard Spotted*

Time Hazard Spotted*

Location Details

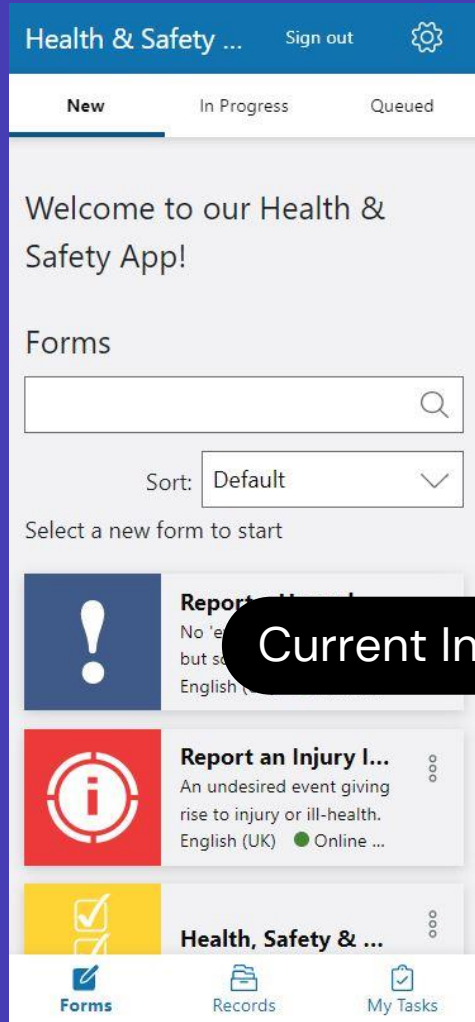
Where specifically did you see the hazard? Find Location

Save Save & Close Cancel Expand

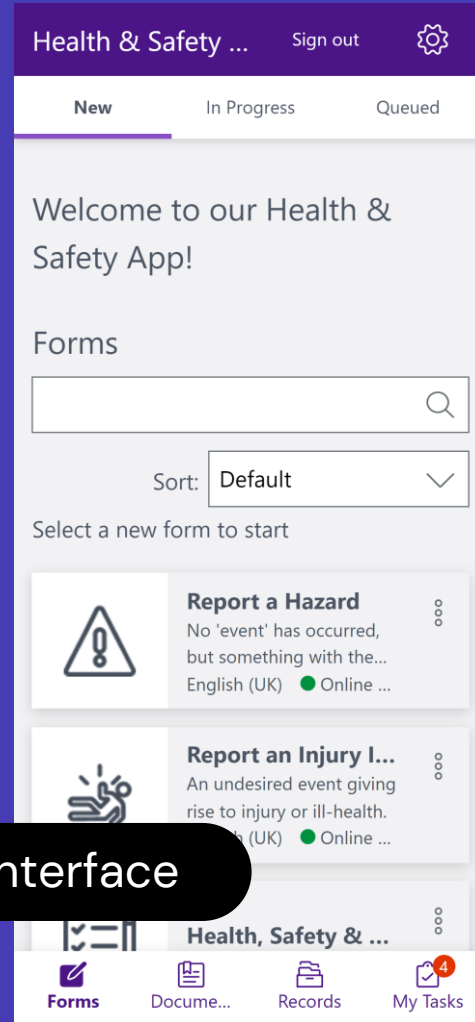


REFRESHED LOOK
AND FEEL
OF THE

ASSUREGO+ MOBILE APP

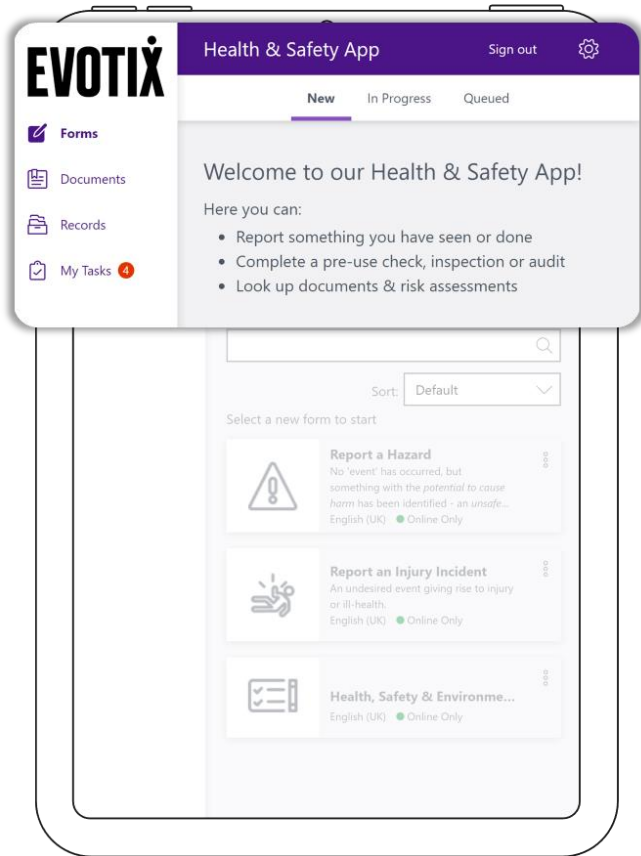


Current Interface

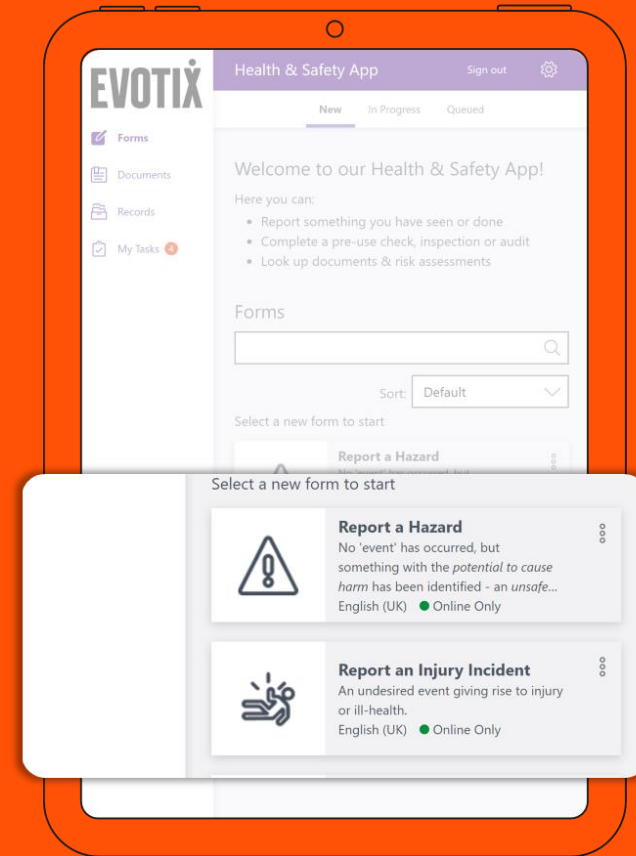


New Interface

01 New colors (aligned to Assure*)

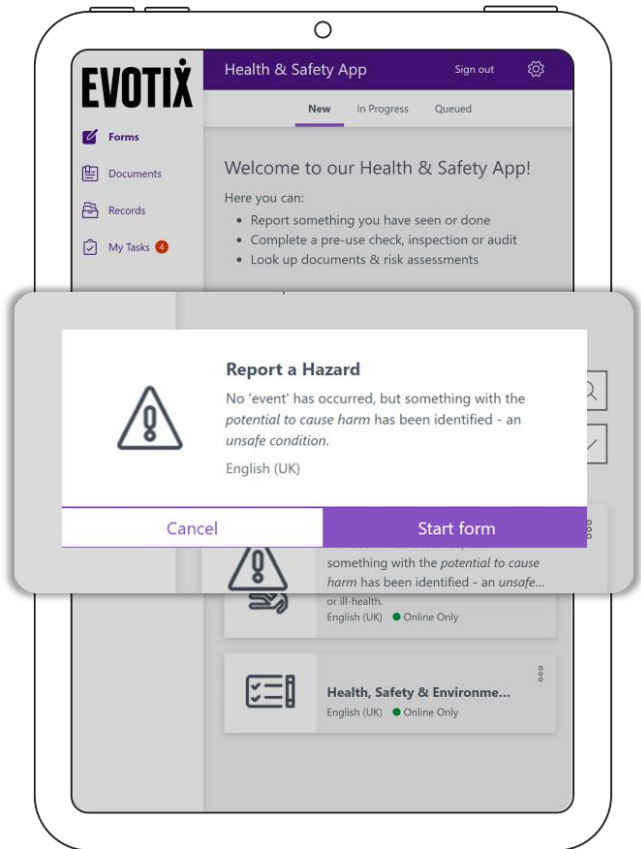


02 New default form icons

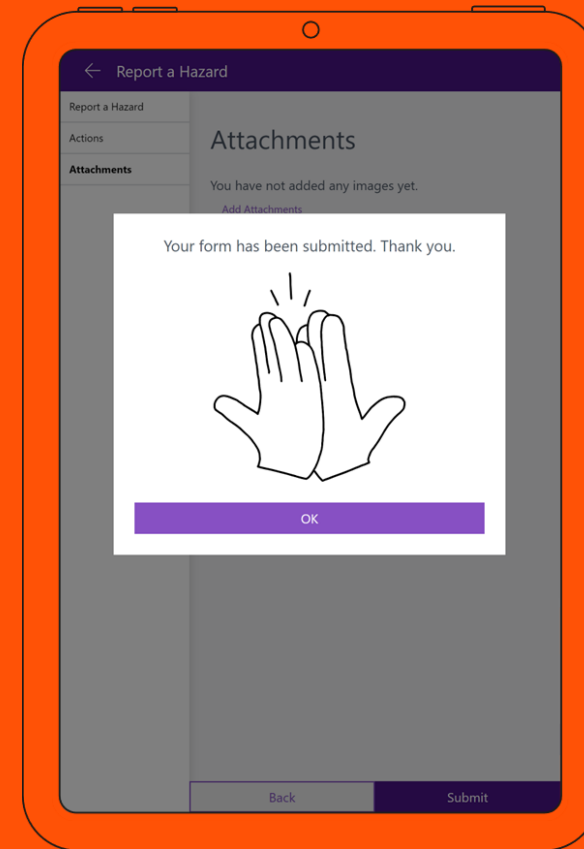


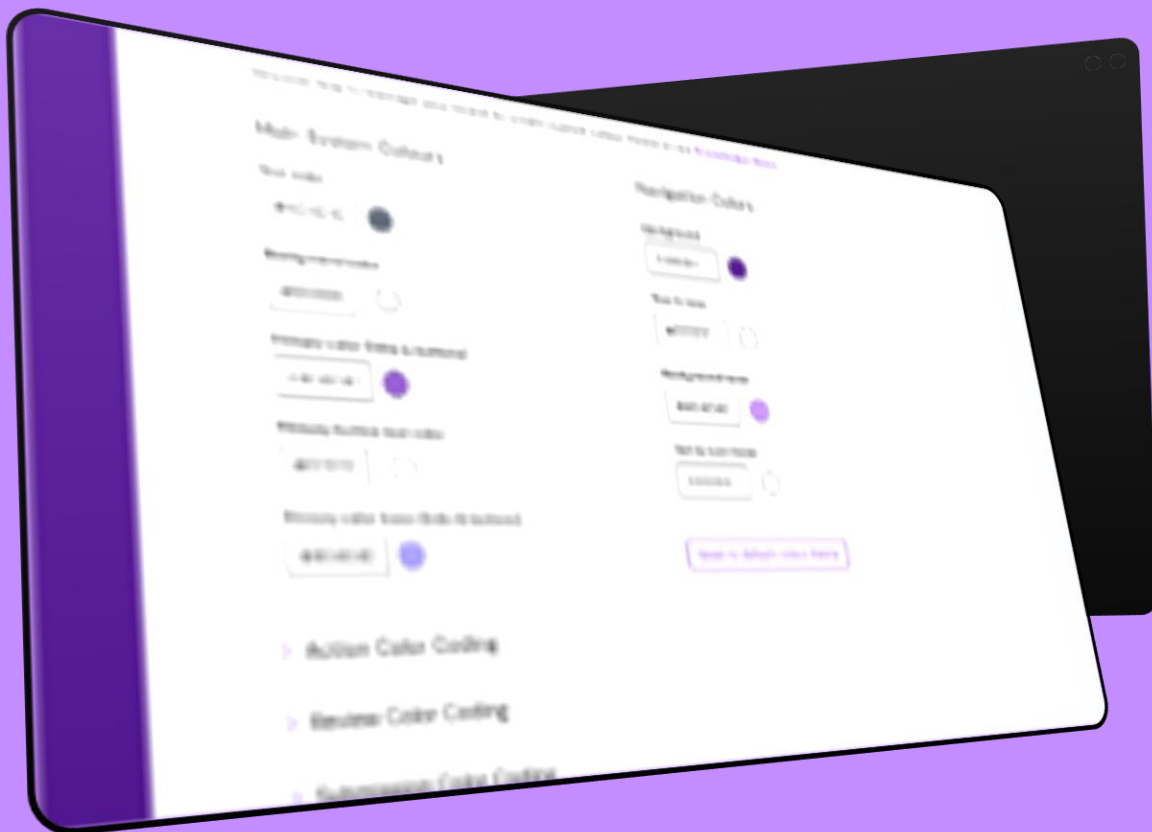
* Can be configured to your preferred color theme

03 Updated button and pop-up designs



04 Refreshed Illustrations





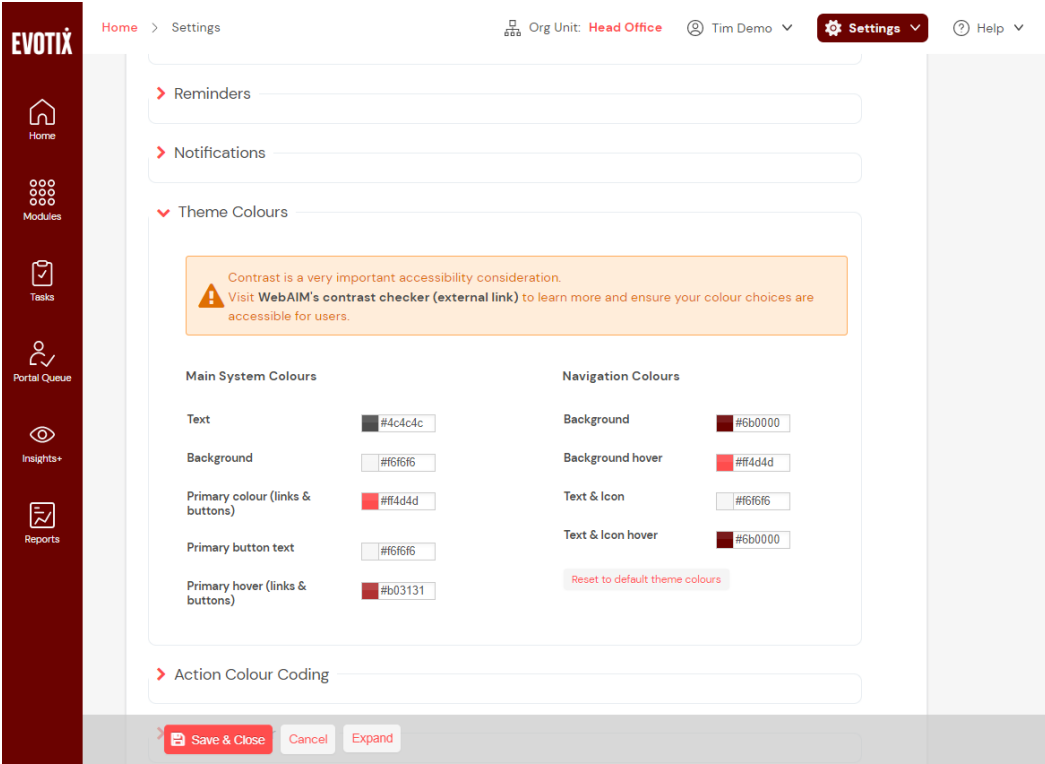
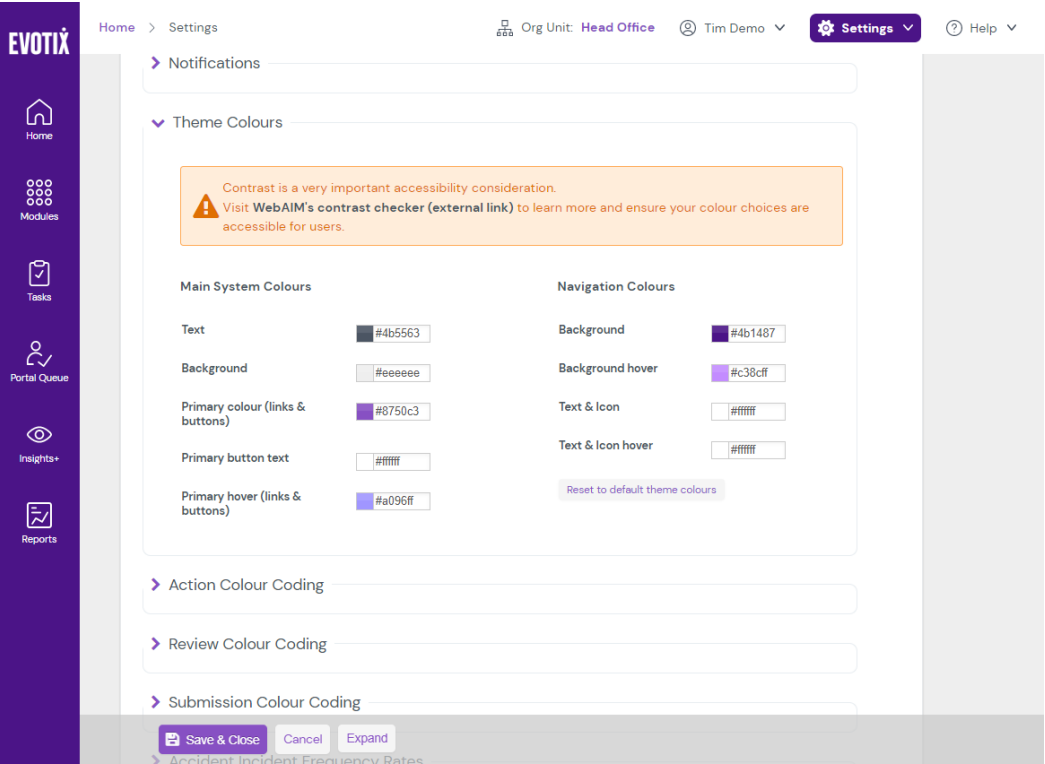
**CONTROL YOUR OWN
BRANDING &
COLOR SCHEME
IN ASSURE AND ASSUREGO+**

ACCESS A NEW COLOR THEME BUILDER

Accessible through System Configuration settings for admin users that have the correct privileges set

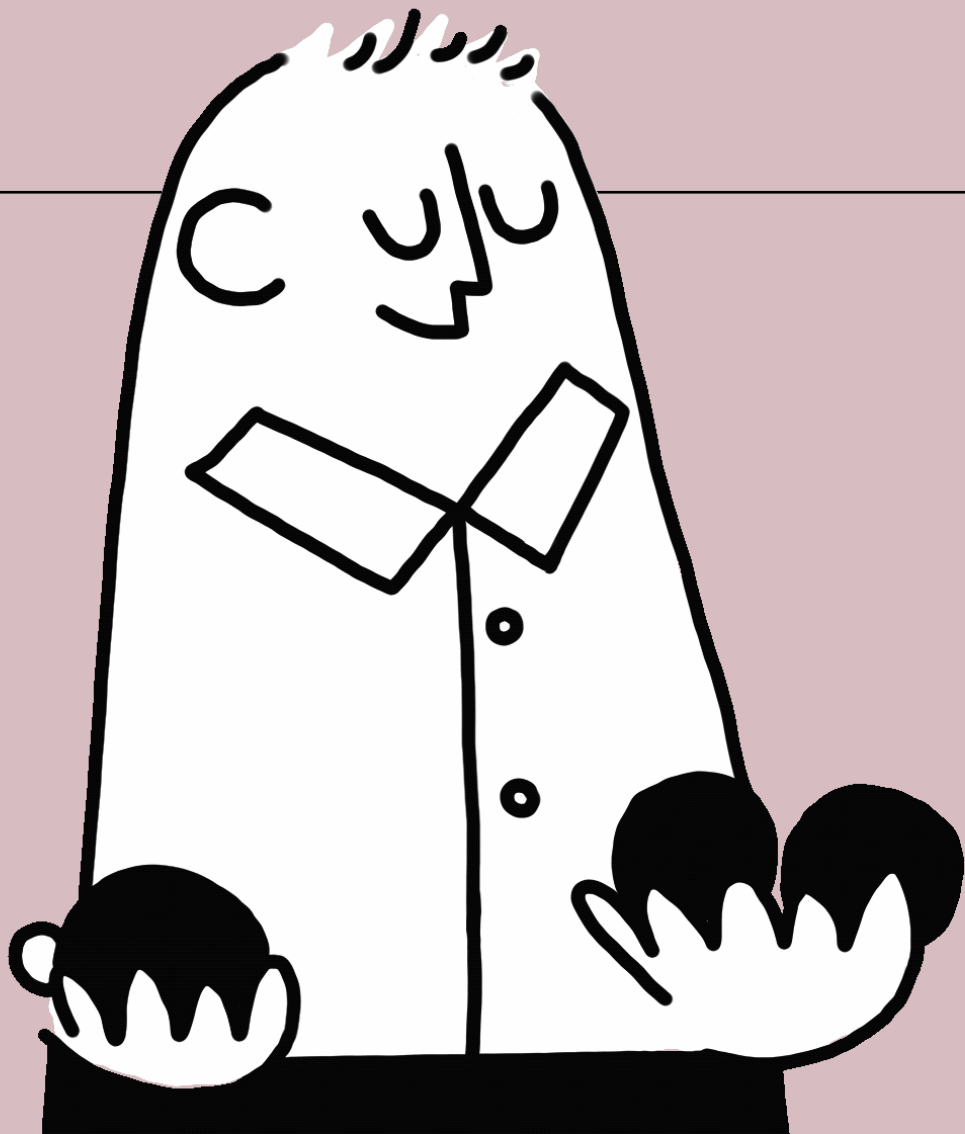
The screenshot shows the EVOTIX System Configuration interface. The left sidebar contains navigation icons for Home, Modules, Tasks, Portal Queue, Insights+, and Reports. The main content area is titled 'Settings' and includes a breadcrumb 'Home > Settings'. The 'Theme Colours' option is highlighted with a green box. An orange warning banner states: 'Contrast is a very important accessibility consideration. Visit WebAIM's contrast checker (external link) to learn more and ensure your colour choices are accessible for users.' Below this, a link points to the Knowledge Base. The 'Main System Colours' section includes: Text (#4b5563), Background (#e0e0e0), Primary colour (links & buttons) (#8750c3), Primary button text (#ffffff), and Primary hover (links & buttons) (#a096ff). The 'Navigation Colours' section includes: Background (#4b1487), Background hover (#c38cff), Text & Icon (#ffffff), and Text & Icon hover (#ffffff). A 'Reset to default theme colours' button is located at the bottom of the theme settings. The bottom of the page features 'Save & Close', 'Cancel', and 'Expand' buttons.

AND UPDATE YOUR COLOR SCHEME FOR ASSURE AND ASSUREGO+

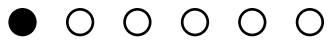


A detailed guide will be provided

EVOTIX

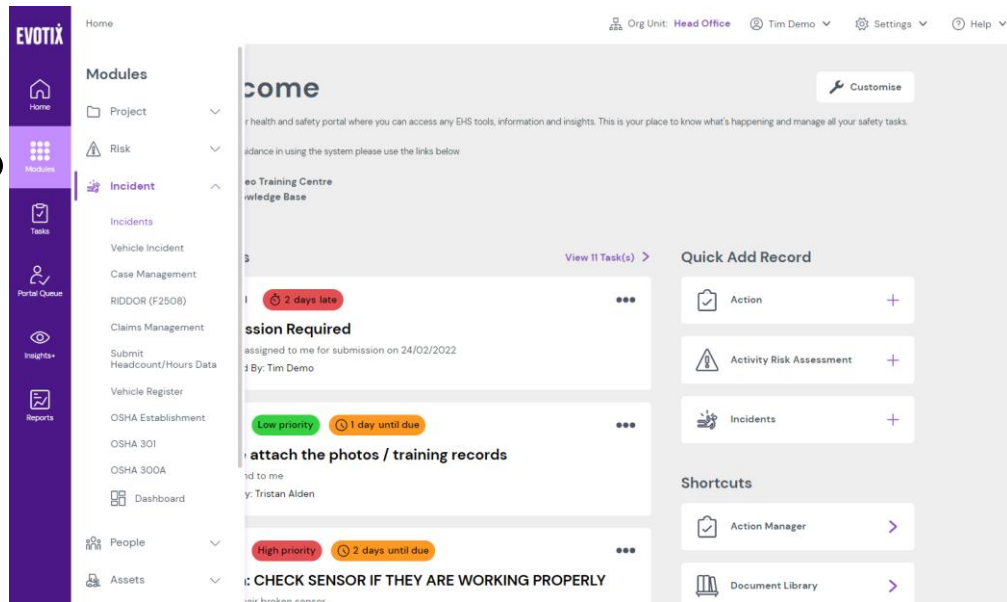


**HOW DO
I...?**

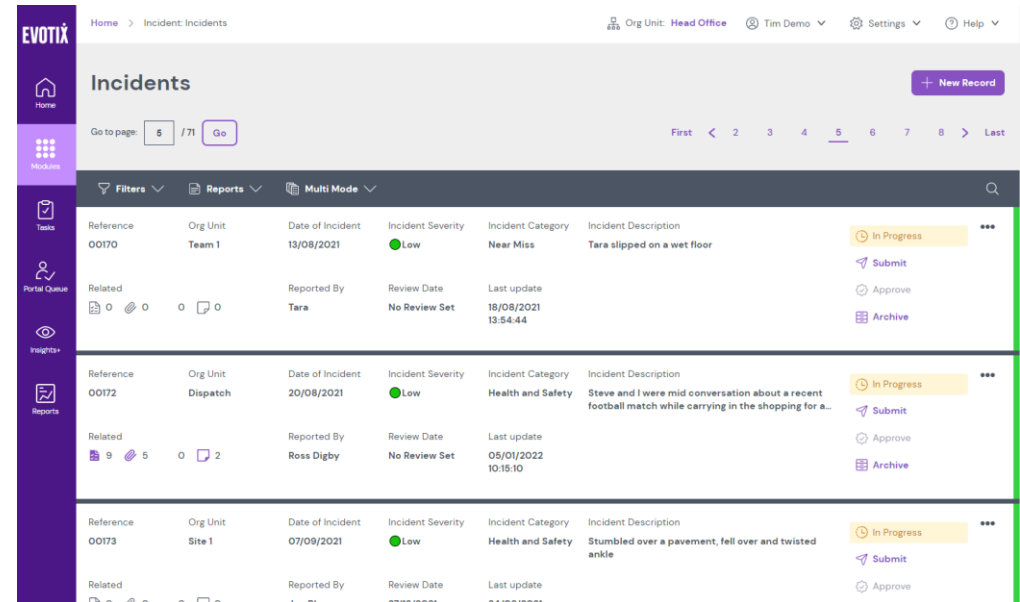


HOW DO I ACCESS MY INCIDENT RECORDS? (1/2)

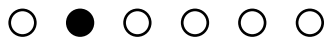
1 All incident or other records are accessed via 'Modules' on the Navigation bar



2 Incident overview page opens. Select the record you want to view

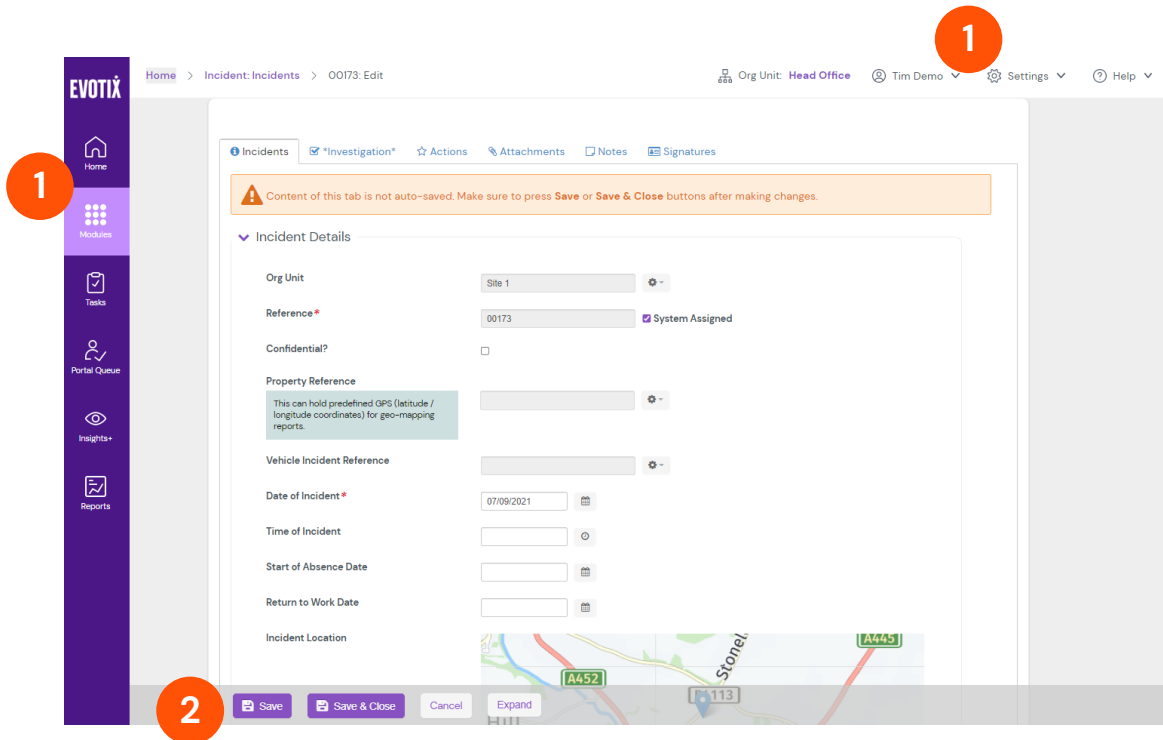


- As today, only modules and functionality configured to your site will be available to select



HOW DO I ACCESS MY INCIDENT RECORDS? (2/2)

3 Record view and functionality is not changing



1. The navigation bar accessible for easy navigation to other screens
2. Access to next steps without scrolling



HOW DO I ACCESS MY TASKS? (1/2)

1 Access priority tasks via the homepage or a list of tasks via 'My tasks' on the navigation bar

2 If accessing all tasks – the task view opens up

The screenshot shows the EVOTIX homepage. On the left is a purple navigation bar with icons for Home, My Tasks, Task Management, Action Manager, Review Manager, Approval Manager, Schedule Actions, Portal Queue, Insights+, and Reports. The main content area has a header with 'Home' and 'Customise'. Below is a 'Welcome' message and a 'Quick Add Record' section with buttons for Action, Activity Risk Assessment, and Incidents. There are also task cards with priority indicators like '2 days late', 'Low priority 1 day until due', and 'High priority 2 days until due'.

The screenshot shows the 'My Tasks' view. It features a table with the following columns: Task, Module, Reference, Org Unit, and Due On. The table contains several rows of task entries with their respective details and due dates. A search bar and a '+ New Record' button are visible at the top right of the table area.

Task	Module	Reference	Org Unit	Due On
Submit a Incidents [Current Status: Assigned]	Incidents	00195	Site 1	03/08/2022
Action: Action: Are manual handling risk assessments available? [Current Status: Not Started]	Audit / Inspection / Checklist	00324	Manufacturing	08/06/2022
Action: Please attach the photos / training records [Current Status: Not Started]	Claims Management	1	Dispatch	07/06/2022
Review For Document Library [Current Status:]	Document Library	00020	Dispatch	08/06/2022
Action: Action: CHECK SENSOR IF THEY ARE WORKING PROPERLY [Current Status: Not Started]	PPM Checklist	00011	Head Office	09/06/2022
Action: Complete a Site Visit Inspection. [Current Status: Not Started]	Schedule Actions		Team 1	10/06/2022
Action: Your PI insurance is due to expire in 30 days, please attach a new version [Current Status: Completed]	Contractor ('Green Card') Register	00017	Dispatch	10/06/2022
Review For Incidents [Current Status:]	Incidents	00194	Team 2	07/07/2022
Review For Health Surveillance [Current Status:]	Health Surveillance	00013	Dispatch	12/01/2023
Approve a Audit / Inspection / Checklist [Current Status: Submitted]	Audit / Inspection / Checklist	00253	Site 2	



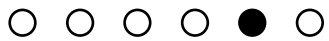
HOW DO I ACCESS MY TASKS? (2/2)

3 How you manage your tasks is not changing

The screenshot displays the EVOTIX Task Management: Action Manager interface. The breadcrumb trail is 'Home > Task Management: Action Manager > 00213: Edit'. The user is identified as 'Tim Demo' and the organization as 'Head Office'. A warning message at the top states: 'Marking Complete Percent as 100 will automatically complete the action when record saved.' The 'Action Details' form includes the following fields:

Org Unit	Team 2
Module	Incidents
Reference	00213
Action Title*	<input type="text" value="Complete investigation"/>
Category*	<input type="text" value="Investigation"/>
Action Description	<input type="text"/>
Raised by User	<input type="text" value="Tim Demo"/>
For User*	<input type="text" value="David Coley"/>
Date Raised	08/06/2022
Due Date*	<input type="text" value="10/06/2022"/>

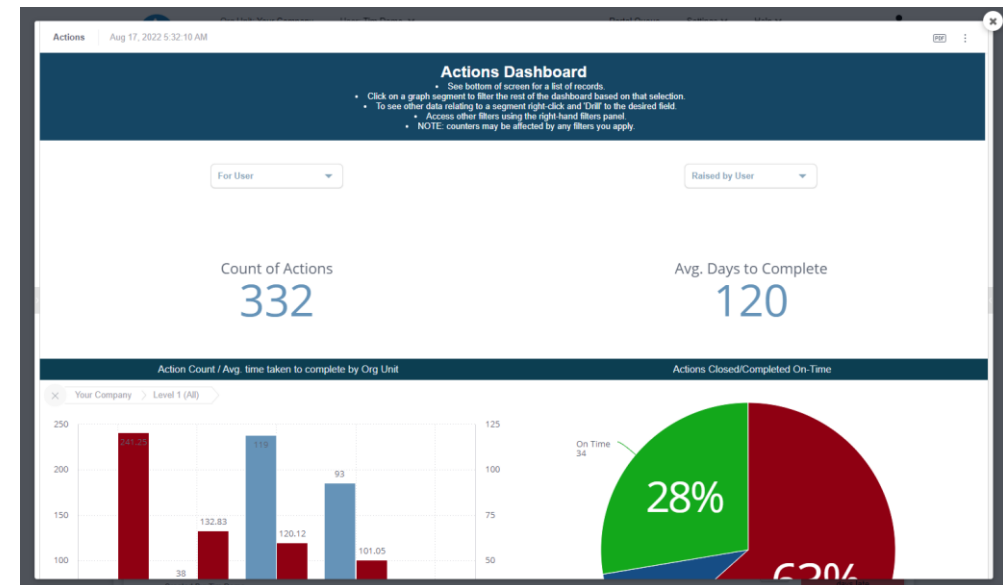
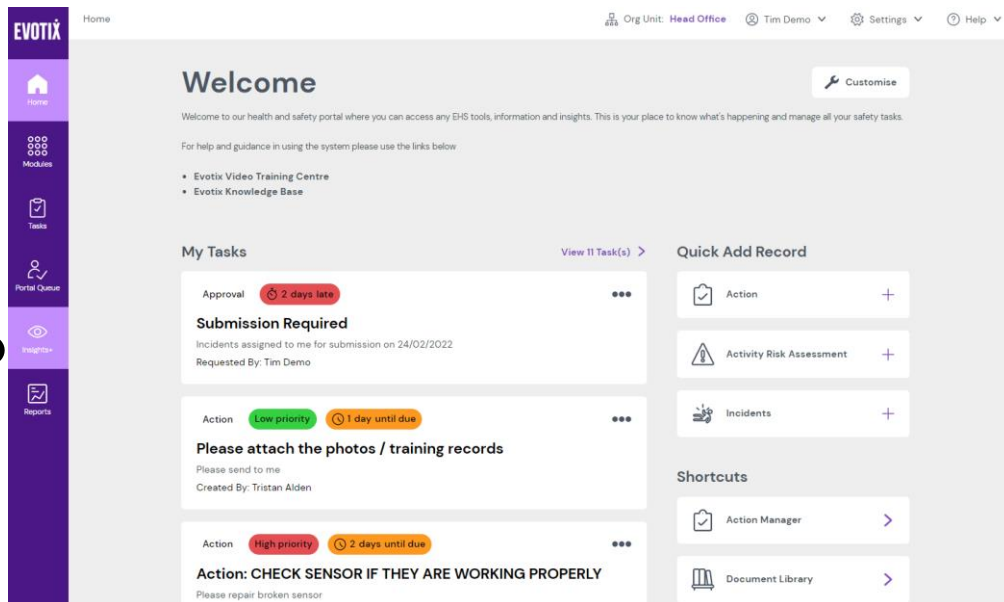
At the bottom of the form, there are buttons for 'Save & Close', 'Cancel', and 'Expand'. A timestamp '19/08/2022' is visible in the bottom right corner of the form area.

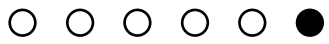


HOW DO I ACCESS INSIGHTS?

1 Select the Insights icon on the main navigation bar

2 Insights opens – there are no changes to insights





HOW DO I ACCESS CONFIGURATION TOOLS AND SYSTEM SETTINGS

Home

Org Unit: **Head Office** | Tim Demo | **Settings** | Help

Settings

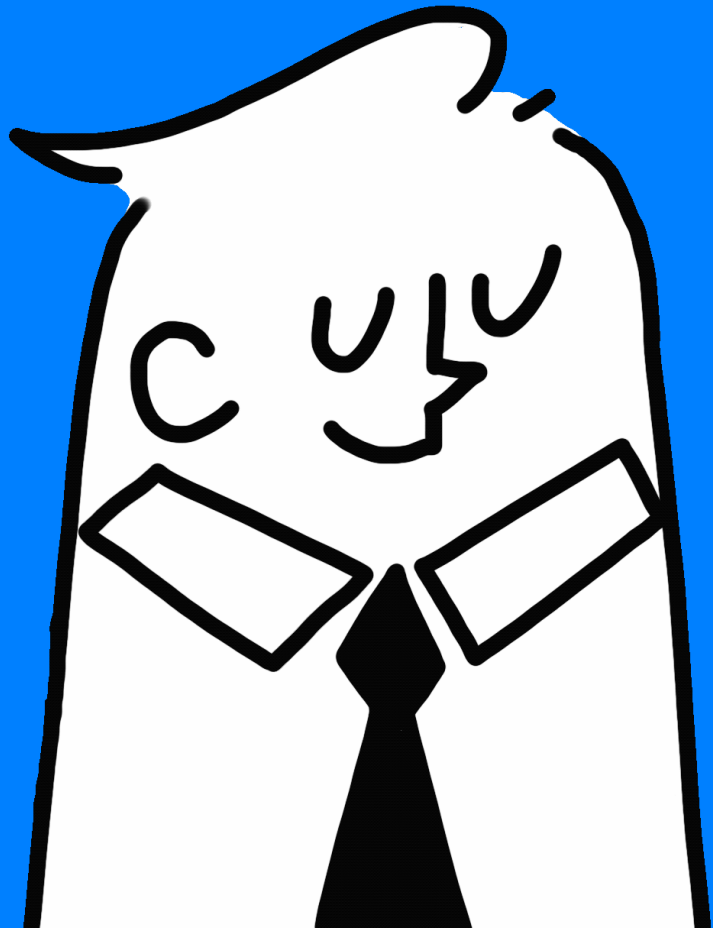
System Configuration	Organisational Configuration	Portal	Templates
System Settings	Organisational Units	Portal Dashboard	Email Templates
Module Setup	Organisational Groups	Questionnaire	Action Templates
Picklist Data Dictionary	Roles		iQ Templates
Reference Maintenance	Supervisor Privileges		
Risk Matrix	Users		
Notification Groups	User COVID-19 Status		
Notifications			

Incidents assigned to me for submission on 24/02/2022
Requested By: Tim Demo

- Action **Low priority** **1 day until due**
Please attach the photos / training records
Please send to me
Created By: Tristan Alden
- Action **High priority** **2 days until due**
Action: CHECK SENSOR IF THEY ARE WORKING PROPERLY
Please repair broken sensor
Created By: Tristan Alden

Shortcuts

- Activity Risk Assessment
- Incidents
- Action Manager
- Document Library



THANK
YOU

And keep reporting!