

EVOTIX

An action can describe **any task undertaken by an individual which ensures health and safety in the workplace** and/or is included in that individual's role.

Action management **describes the systems, procedures and technologies organizations use to manage actions.** Good action management ensures that actions have clear aims, are aligned with a business's health and safety needs and comply with regulations.

SAFETY OBSERVATIONS

Safety Observations reveal workers' patterns of behavior and help identify risks associated with those patterns.

AUDITS

Audits maintain your company's compliance with health and safety regulations, organizational best practices and/or organizational requirements by ensuring that all processes are recorded, updated and checked.

ACTION MANAGEMENT

INVESTIGATIONS

Investigations reveal the root cause of an incident and allow management to act to prevent reoccurrence or further damage.

JOB HAZARD ANALYSIS

The Job Hazard Analysis, or JHA, analyzes job tasks as a way to identify hazards before they occur. It focuses on the relationship between the worker, the task, the tools and the work environment.

RISK ASSESSMENTS

Risk Assessments identify the workplace hazards and suitable controls which could adversely affect the workers and/or the workplace.

For more information on Action Management, check out **Episode 9, Is Your Action Management As Effective As A Chocolate Tea Pot?** From our *Two Bald Guys Talking Safety* podcast.

